



CYNTHIA A. HARDING, M.P.H.  
Interim Director

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.  
Interim Health Officer

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September 29, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

A handwritten signature in blue ink that reads "Cynthia A. Harding". The signature is written in a cursive style and is positioned to the right of the printed name and title.

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
EXECUTE AMENDMENT NUMBER 1 TO MASTER AGREEMENT  
WORK ORDER NUMBER PH-001415-W3 WITH PARTNERS IN  
DIVERSITY, INC. FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to Master Agreement Work Orders (MAWO) for the provision of temporary personnel services that increase or decrease the maximum obligation in amounts not to exceed \$399,999 annually, contingent upon the availability of funds, subject to review and approval by County Counsel and notification to your Board.

On December 30, 2014, I notified your Board that I was executing MAWO Number PH-001415-W3 with Partners In Diversity, Inc. (PID) for temporary personnel services in the amount of \$495,182, effective January 1, 2015 through September 30, 2016, fully offset by funds from California Community Foundation (CCF) on behalf of Kaiser Foundation Hospitals, the County of Los Angeles Department of Public Works (DPW), and The Rosalinde and Arthur Gilbert Foundation (Gilbert Foundation). The MAWO provides four temporary personnel positions to fulfill the Department of Public Health Division of Chronic Disease and Injury Prevention's Policies for Livable, Active Communities and Environments Program scope of work for: 1) the Healthy Policies Initiative funded by CCF; 2) the Bicycle Master Plan Cooperative Outreach Program funded by DPW; and 3) the Active Living Grant Writing Project funded by the Gilbert Foundation.

Under the delegated authority referenced above, I will execute Amendment Number 1 to MAWO Number PH-001415-W3 with PID to decrease the MAWO total maximum obligation by \$83,986, from \$495,182 to \$411,196, effective January 1, 2015 through February 12, 2016. This reduction of funds is the result of a reduction in the funds provided by DPW for the Bicycle Master Plan Cooperative Outreach Program.

Each Supervisor  
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County Counsel has reviewed and approved Amendment Number 1 to MAWO Number PH-001415-W3 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:eav  
#03411

c: Interim Chief Executive Officer  
Interim County Counsel  
Acting Executive Officer, Board of Supervisors